



16 November 2021

MEMORANDUM ORDER NO. 138
Series of 2021

TO : **JESSICA BEAU P. BOLO**, *Municipal Administrator*
ENGR. JESSY R. MARRON, *MENRO*
MARIA ROSALINDA T. MERILOS, *OIC-GSO*
RICHARD I. VALMORIA, *Municipal Assessor*
LUCELIA L. PAQUEO, *Municipal Budget Officer*
CHARLYN R. PETRACHE, *CPA, Municipal Accountant*
ENGR. FELICITA R. DETROS, *Municipal Engineer*
GINA LYN I. MUSONG, *Municipal Agriculturist*
MALVINROY M. VILLAPAZ, *OIC-Motorpool*
CRISON T. PANIO, *MDRRMO*
ENGR. VICTOR V. VILLAPAZ II, *EnP., Computer Programmer I*
ENGR. ROGER C. BALILI, *Administrative Officer II-MPDO*
PRINCESS MAE D. DENOPOL, *Internal Auditor II*

SUBJECT : **INSPECTION AND APPRAISAL COMMITTEE**

As provided under Section 379 of R.A 7160 otherwise known as the Local Government Code of 1991, when a property of any local government unit has become unserviceable for any cause or is no longer needed, it shall be inspected and appraised for disposal.

Furthermore, any property of the Local Government Unit found valuable shall be sold at public auction to the highest bidder and if found valueless or unusable, the same shall be destroyed.

Relative thereto, the Inspection and Appraisal Committee for LGU properties shall be composed of the following employees, to wit:

Committee Team Leader : **RICHARD I. VALMORIA**, *Municipal Assessor*

Members : **JESSICA BEAU P. BOLO**, *Municipal Administrator*
ENGR. JESSY R. MARRON, *MENRO*
MARIA ROSALINDA T. MERILOS, *OIC-GSO*
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For your information and compliance.

LEMA P. BOLO, *CPA*
Municipal Mayor