



Republic of the Philippines  
LALAWIGAN NG DAVAO DE ORO  
**PAMAHALAANG BAYAN NG COMPOSTELA**  
**TANGGAPAN NG PUNONG BAYAN**  
(Office of the Municipal Mayor)

25 November 2021

**MEMORANDUM ORDER NO. 158**  
Series of 2021

**TO :** ALL MUNICIPAL OFFICIALS AND EMPLOYEES

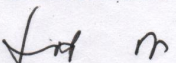
**SUBJECT :** MONTHLY MASS AND CONVOCATION ON DECEMBER 6, 2021 AT THE MAYOR  
SENEB. SUAREZ CULTURAL CENTER AND LEGISLATIVE BUILDING

This pertains to the resumption of the conduct of Monthly Mass and Convocation on December 6, 2021, 8:00 o'clock in the morning at the Mayor Senen B. Suarez Cultural Center and Legislative Building, Poblacion, Compostela, Davao de Oro. With this matter, all Municipal Officials and Employees are hereby directed to attend the said activities.

Further, the **Human Resource and Management Office (HRMO)** is the assigned Sponsor and is tasked to strictly monitor and check the attendance of the employees during the Mass and Convocation

Moreover, all LGU Officials and Employees are enjoined to bring Offering (Buhing-halad) during the Mass.

For information and compliance.

  
**LEMA P. BOLO, CPA**  
Municipal Mayor

*cc: All Department Heads and Section Heads*

**BOLOhaton ko ang pagserbisyo kaninyo!**